**Yom Misrad**

8:00am Wake Up

8:40am Tefillot

9:30am Aruchat Boker

10:00am Nikayon

11:00am Job Interviews/Powerpoint/Business Card and Resume Making

12:30pm Mockumentary promo video

1:30pm Zman Chofshi/Erev Shel Shoshanim

2:00pm Aruchat Tzohoriem

2:31pm Menucha

3:15pm Ice Cream

4:30pm Office Retreat Gone Wrong

5:30pm Team Building

6:15pm Office Olympics

~7:00pm Bechirot

7:45pm Aruchat Erev

8:30pm Ramahees

Backpocket ideas:

* Performance reviews
* Organizational feedback
* Office making from nature

Misradim

###### Ruthie - Group 1

Barrie Brodsky - Doar Room

Gillian Weisman - IT

Yoni Weill - Payroll

Faye Lessans - Sales

Nell Schwartz - Quality Assurance

Jacob Cannon - Advertising

Ethan Askainam - Reception

Isaac Gelb - IT

Adira Blumenthal - Quality Assurance

Macie Gelb - HR

Alon Jacobson - Advertising

Rachel Coll - Doar Room

###### John - Group 2

Abbe Piels - IT

Julia Traiger - Advertising

Zev Sigfeld - Reception

Gideon Malkner - Doar Room

Gaby Danziger - Advertising

Talia Mitre - IT

Max Portnoy - Sales

Riva Blinderman - Quality Assurance

Devasha Solomon - Doar Room

Faith White - HR

Ethan Swagel - Payroll

Ezra Schwartz - Quality Assurance

###### Eve - Group 3

Ben Skromne - Quality Assurance

Alyssa Edelheit - Sales

Abby Gilman - Payroll

Elijah Labowe - Stoll - HR

Liam Shemesh - Advertising

Maris Linder - Doar Room

Jessie Lehman - Quality Assurance

Ben Harris - IT

Jacob Mannes - Reception

Annalise Jacobson - Doar Room

Arielle Lavi - Advertising

Alex Kurland - IT

###### Ben - Group 4

Ben Kotton - Advertising

Yoni Eligberg - IT

Sarah Clement - Quality Assurance

Lily Harris - Sales

Henry Sosland - Doar Room

Shai Sperber - Payroll

Joey Horwitz - Reception

Eric Kruglak - HR

Zach Leonard - IT

Michal Loren - Advertising

Danny Koenig - Quality Assurance

Becca Klayman - Doar Room

###### Rachel - Group 5

Rachel Ader - Payroll

Sara Sporkin - Sales

Ethan Ripps - Reception

Ahna Bielek - HR

Shayna Grossman - Advertising

Noah Kuperberg - Advertising

Elise Gendrich - Quality Assurance

Rena Edery - Quality Assurance

Bennett Werbel - Doar Room

Noah Felsen - IT

Addie Bard - IT

Talia Harlow - Doar Room

###### Eli - Group 6

Max Harris - Payroll

Lauren Dembo - Sales

Zach Leventhal - Reception

Victor Weir - HR

Shoshi Cohen - Doar Room

Josh Bermel - Advertising

Dora Mendelson - IT

Brian Kirsh - IT

Bo Rider - Quality Assurance

Ilana Kaplan - Quality Assurance

Benji Krueger - Doar Room

###### Saul - Group 7

Rachel Weisman - HR

Matthew Lessans - Payroll

Zoe Blumenfeld - Reception

Sarah Bernstein - Sales

Benson Luddy-Dunn - Advertising

Ella Feuerstein - IT

Gabe Stillman - Quality Assurance

Shawn Tarloff - Doar Room

Hannah Weiner - Doar Room

Max Stravitz - IT

Devira Friedman - Quality Assurance

Marin Warshay - Advertising

###### Jillian - Group 8

Ilan Gasko - Sales

Josh Fisch - Reception

Kate Sosland - Payroll

Leah Packer - HR

Chloe Ross - IT

Trinity Tilden - Quality Assurance

Ezra Pemstein - Advertising

Aaron Forman - Doar Room

Jacob Schwartz - IT

Aliza Reinstein - Doar Room

Hadas Bromberg-Seltzer - Quality Assurance

Presentation & Job Interviews For “the company”

Date: 8/15

Location: Bet am Bet/Cafe Ramah

Goals:

* Kef
* Developing interview skills
* Find the perfect employees for “the company”

Materials:

* Magazines
* Questions for interviews
* Index cards (100, cut in half)
* Standard office phone
* Name cards for corporate (9 pieces of construction paper)
* Markers for business cards
* Tech request

Steps:

1. Someone will present “the company” with a very undetailed and vague description of “the company,” its accomplishments and its products. The presentation will also go through the various departments that have openings available.
2. After someone presents “the company,” instruct that members of corporate (10 chanichim and 8 tzevet) will be interviewing all the applicants to see where they fit in “the company.”
3. Ask corporate to go to their seats where their name cards are placed and call up the first 18 interviewees to be interviewed.
   1. Interviews should be capped at 4 minutes - Ruthie will give a 10 second warning for interviews to be over.
   2. When an interview is finished, ask the interviewee to ask the next person on the member of corporate’s list to come be interviewed.
4. Ask the remaining 66 applicants to go to the waiting room (cafe ramah) to make their business cards and wait to be called. Waiting applicants can ask the receptionist (Aryeh) questions about “the company” while they make cards as well as resumes.
5. When all the interviews are complete, Ruthie or John will read off the assembled companies with departments assigned to each applicant (two branches will merge for 9 groups).
6. Announce that 10 members of corporate must be demoted due to branches closing. Then anounce the misradim and the roles of each member.
7. After misradim are read, all the members of “the company” will be asked to go to the k’far to create a promotional video for their company.

Interview Questions

1. How did you learn about the job opening?
2. Why do you want to be a part of “the company”?
3. What skills and knowledge do you bring that will enhance “the company”?
4. What previous organizations have you worked for? Why is “the company” better than those organizations?
5. Out of all the other candidates, why should we hire you?
6. What is your biggest professional achievement?
7. How do you negotiate office conflict?
8. What makes for a successful office environment?
9. What is your leadership style?
10. What makes you you?

###### Ruthie

* 1. Barrie Brodsky - Doar Room
  2. Gillian Weisman - IT
  3. Yoni Weill - Payroll
  4. Faye Lessans - Sales

###### John - Group 2

* 1. Abbe Piels - IT
  2. Julia Traiger - Advertising
  3. Zev Sigfeld - Reception
  4. Gideon Malkner - Doar Room
  5. Gaby Danziger - Advertising

###### Eve - Group 3

* 1. Ben Skromne - Quality Assurance
  2. Alyssa Edelheit - Sales
  3. Abby Gilman - Payroll
  4. Elijah Labowe - Stoll - HR
  5. Liam Shemesh - Advertising

###### Ben - Group 4

* 1. Ben Kotton - Advertising
  2. Yoni Eligberg - IT
  3. Lily Harris - Sales
  4. Henry Sosland - Doar Room

###### Rachel - Group 5

* 1. Rachel Ader - Payroll
  2. Ethan Ripps - Reception
  3. Ahna Bielek - HR
  4. Shayna Grossman - Advertising
  5. Noah Kuperberg - Advertising

###### Eli - Group 6

* 1. Max Harris - Payroll
  2. Lauren Dembo - Sales
  3. Zach Leventhal - Reception
  4. Victor Weir - HR
  5. Shoshi Cohen - Doar Room

###### Saul - Group 7

* 1. Rachel Weisman - HR
  2. Matthew Lessans - Payroll
  3. Sarah Bernstein - Sales
  4. Benson Luddy-Dunn - Advertising

###### Jillian - Group 8

* 1. Ilan Gasko - Sales
  2. Josh Fisch - Reception
  3. Kate Sosland - Payroll
  4. Leah Packer - HR
  5. Chloe Ross - IT

Jessie Lehman

1. Ethan Askainam - Reception
2. Isaac Gelb - IT
3. Adira Blumenthal - Quality Assurance
4. Macie Gelb - HR
5. Alon Jacobson - Advertising

Ilana Kaplan

1. Talia Mitre - IT
2. Max Portnoy - Sales
3. Riva Blinderman - Quality Assurance
4. Devasha Solomon - Doar Room
5. Faith White - HR

Jacob Cannon

1. Ethan Swagel - Payroll
2. Becca Klayman - Doar Room
3. Devira Friedman - Quality Assurance
4. Marin Warshay - Advertising

Aaron Foreman

1. Maris Linder - Doar Room
2. Ben Harris - IT
3. Annalise Jacobson - Doar Room
4. Arielle Lavi - Advertising
5. Alex Kurland - IT

Jacob Mannes

1. Elise Gendrich - Quality Assurance
2. Rena Edery - Quality Assurance
3. Bennett Werbel - Doar Room
4. Addie Bard - IT

Noah Felsen

1. Shai Sperber - Payroll
2. Joey Horwitz - Reception
3. Eric Kruglak - HR
4. Zach Leonard - IT
5. Michal Loren - Advertising

Rachel Coll

1. Ella Feuerstein - IT
2. Gabe Stillman - Quality Assurance
3. Shawn Tarloff - Doar Room
4. Hannah Weiner - Doar Room
5. Max Stravitz - IT

Talia Harlow

* 1. Trinity Tilden - Quality Assurance
  2. Ezra Pemstein - Advertising
  3. Jacob Schwartz - IT
  4. Aliza Reinstein - Doar Room
  5. Hadas Bromberg-Seltzer - Quality Assurance

Sara Sporkin

1. Dora Mendelson - IT
2. Brian Kirsh - IT
3. Bo Rider - Quality Assurance
4. Benji Krueger - Doar Room

Danny Koenig

* 1. Zoe Blumenfeld - Reception
  2. Ezra Schwartz - Quality Assurance
  3. Josh Bermel - Advertising
  4. Nell Schwartz - Quality Assurance
  5. Sarah Clement - Quality Assurance

Mockumentary

Date: 8/15

Location: K’Far

Goals:

* Kef
* Promote the skills, products and general awesomeness of their company
* Company bonding

Materials:

* Tzevet phones
* Costumes if they want from binyan

Steps:

1. Gather members of your company in an area of your choice in the K’far.
2. Tell them that they will be making mockumentary promo of their misrad to demonstrate to the public why your company is so fun yet relatable.
3. Your promo/mockumentary video should include but is not limited to:
   1. Every member of your misrad
   2. Some products made by your misrad
   3. Potential Plans for your misrad future
   4. An acrobatic skill of any kind
   5. A quoted endorsement from a famous Jewish figure
   6. Demonstration of misrad unity
4. Have fun with this!

Generic Birthday Party at “the company”

Date: 8/15

Location: ?Hadar?

Goals:

* Kef
* Appreciating Jane Doe

Materials:

* Covered by Hadar

Steps:

1. Call employees up by company and ask them to sit with their office.
2. Welcome everyone to Jane Doe’s birthday party! Jane Doe is an average employee in the office and obviously everyone at the party knows what Jane Doe does.
3. Each company must come up with a 1-2 minute presentation for Jane Doe to describe Jane Doe’s accomplishments and what Jane Doe brings to the office.
4. These speeches can include but are not limited to:
   1. Jane Doe’s job
   2. Jane Doe’s skills
   3. Jane Doe’s interpersonal quirks
   4. Jane Doe’s likes and dislikes
   5. Jane Doe’s legacy
   6. Jane Doe’s cat

Office Retreat Gone Wrong

4:30 - 5:30 pm

Date: 4/29

Location: Treehouse/On the way back to the Treehouse

Goals:

Kef

Edah Bonding

Give people chances to shine

Materials:

* None

Steps:

1. John, Jillian, Eli, and Rachel groups will go to machneh daled
2. Ruthie, Saul, Eve and Ben groups will go to tree house.
3. Gather by the treehouse for the office “retreat”. Explain that the office retreat has gone wrong and that there is an emergency at the campsite. Janice from accounting gave the hotel incorrect payment information and you’ve got to go back!
4. On the way back from the treehouse/at the treehouse, they have overcome challenges tailored towards the different departments in the group.
5. The first group to finish all the challenges and get back to the kfar wins.

Roles of Madrichim:

Be Bien/Run the challenges.

Challenges:

1 per role, with some roles doubled up.

HR

The HR employees come up and have to list off the birthday month of every member of their kvutza, without their group talking.

Payroll

The payroll employees come up. They have to make all together make a dollar sign their bodies, and while in the dollar sign, they will be quized on math questions. They have to shout out the answer as soon as possible. Math Questions: 4x7=28, 19+23=42, 11-2=9, 44/2=22.

IT

The two IT employees come up and are assigned roles. One person is a printer. The other needs to fix the printer. The person who is the printer is whispered what is wrong with them, and they need to act like a printer with that problem. They can only communicate via beeps and whirs and other printer noises. The other IT employee has to act out fixing the printer, while announcing what they are doing. When the person fixing the printer announces that they are fixing the problem, they win.

Advertising

The Advertising employee comes up and is given an object and a taboo word. They must act out an impromptu 30 second commercial for their object without using the taboo word.

Quality Assurance

The quality assurance employees come up and are met by a madrich with 5 complaints about a rock. The quality assurance employees have 3 minutes to explain away every complaint.

Doar Room

The two Doar Room employees come up and are each whispered a word. One person acts out their word first, and the second person has to guess what it is. Then the second person goes. The first group to finish wins.

Reception

Each reception employee is paired with a madrich. The madrich calls into the office to book an appointment with “Larry Richardson”, someone who does not exist. The reception employee has to convince the insistent madrich to hang up.

Sales

The sales people come up and are asked how much certain item costs. They all put forward their guesses, whoever guesses the closest without going over wins that round. Items: Multiuse Copy Paper 4000 Sheets - $24.99, 1000 nonskid paperclips - $5.29, Swingline Optima Grip Full Strip Stapler with 25 Sheet Capacity - $20.99.

Team Building

5:30 - 6:15 pm

Date: 4/29

Location: Kfar/Machane Gimmel

Point Person: Saul

Goals:

Kef

Team Building

Materials:

* Markers (x8)
* Paper (24 sheets)
* 12 shapes to be drawn

Steps:

1. (During this peulah, if one madrich could set up Office Olympics that would be great! 8 benches (moadon machon) and 8 trash cans (binyan) to tzad bet migrash)
2. Get each group into a single file line. The person in front gets a half sheet of paper and marker.
3. The people in back are shown a shape. They then draw this shape on the back of the person in front of them with their finger. The next person then draws this shape again on the person in front of them.
4. Step 2 continues until the person in front is reached, and they draw the shape on the paper.
5. The Madrichim hold up the real shape and the results drawn by the teams. They choose a winner for that round.
6. Everyone moves up a spot in line, and the person in the front of the line goes to the back.
7. Repeat steps 2-5 until everyone has drawn.

Office Olympics

6:15 - ~7:00 pm

Date: 4/29

Location: Tzad Bet Migrash

Point Person: Ben

Goals:

Kef

Edah Bonding

Materials:

* Paper
* Markers
* 8 benches from moadon machon (Grab at beginning of peulat)
* 8 trash cans (binyan)

Steps:

1. Separate into misradim.
2. Compete in challenges (listed below). Take note of who wins each event.
   1. Challenges will happen at the same time in each group. At the end of each challenge, there will be one winner - from that we will find out who won office olympics.
3. Determine a gold, silver, and bronze medalist team. If the results leave it unclear have a rock paper scissors tiebreaker. (in Ruthie and Rachel’s room).
4. Stand on a podium, play the national anthem of the gold medalist (as chosen by them). All must stand respectfully.

Challenges:

1. Paper Airplane Toss
   1. Each Chanich receives a piece of paper to turn into an airplane. They mark it with the name of their company.
   2. The chanichim all line up horizontally on the migrash and toss their airplanes.
   3. Whichever airplanes land the farthest get 1st, 2nd and 3rd place.
2. Trashketball Dunk Contest
   1. Each Team selects two representatives to dunk a ball into a trashcan.
   2. Judged on flair, athleticism, and adherence to the role of their department
   3. The Madrichim select a 1st, 2nd, and 3rd place winner.
3. Bench Carry Suicides
   1. Each misrad selects three representatives: one to lie on a bench and the other two to carry the bench.
   2. The two will carry the person on the bench a third of the way across the migrash, then back to the start, then two thirds of the way, then back to the start, then the whole way, and back to the start.
   3. The quickest 3 teams are 1st, 2nd, and 3rd place.
4. Human Department Pyramid
   1. Each team must assemble into a human pyramid, however the arrangement of the people in the pyramid must reflect the departments that they work in
   2. The pyramid must stand for long enough for each member of the team to explain why they are where they are in the pyramid. Falling means disqualification.
   3. The Madrichim select a 1st, 2nd, 3rd place

Ramahees For “the company”

Date: 8/15

Location: Moadon Nivonim

Goals:

* Kef
* Recognize the achievements of various offices

Materials:

* None

Steps:

1. Introduce the Ramahees for all the offices. Request that each office create a superlative for their own office as well as a superlative for their corporate leader (tzevet).
2. There superlatives should include but are not limited to:
   1. One meah milim that represents the office
   2. A tone of voice that accurately represents the office’s members
   3. Can be specific to one event for the office or can represent the entirety of the day
3. Each office should also come up with a theme song that represents every member of the department.
   1. Theme song music can come from other shows but words cannot
   2. The theme song should thank each member of the office in some way
   3. The theme song should recognize the member of corporate in some way